



INDIANA DEPARTMENT OF CORRECTION

## COMMISSIONER'S BLOG

The Indiana Department of Correction is announcing the start of the Commissioner's Blog. From time to time, the Commissioner will be posting questions/concerns and announcements on the blog, as well as simply updating all IDOC employees on his endeavors as our Commissioner. As Department employees, we will all have the opportunity to comment to the Commissioner's posts. The blog should be used as a way to communicate your thoughts and opinions constructively and in a professional manner.

### Accessing the Commissioner's Blog:

- NOTE: The Commissioner's Blog is only accessible from an IDOC computer.
- Go to the following webpage: <http://intranet.idoc.in.gov/comblog/default.aspx>
- You should then see a logo that says "Welcome to the Commissioner's Blog."
- From here you can click on any title under the "posts" section to read what the Commissioner has written on that topic.
- After you have finished reading the post you can leave a comment/response to the Commissioner by simply typing in the comment box located below the post.
- Once you have completed your entry click the submit content button.
- Your entry will then be sent to an administrator for approval before posting to the website.
- Please see the attached form for the Commissioner's Blog Policy for details on what would lead to a comment/response not being approved.
- Check back for responses to your comments as well as for updates and new posts from Commissioner Buss.





## **Commissioner's Blog Policy**

The Commissioner's Blog is meant to be a forum where Indiana Department of Correction employees can view posts from the Commissioner on a variety of topics and respond/comment to those posts by sharing their ideas, concerns, and/or successes.

The Commissioner's Blog will have designated administrators who will be the only ones to have access to post blog entries and approve submitted comments.

All comments for posts are welcomed. However, every comment will be reviewed by an administrator before becoming live on the blog site. To keep the discussion ongoing, please keep comments on the topic of the blog.

The blog is moderated, and the administrator retains the discretion to determine which comments it will post and which it will not. All contributors should be respectful in their comments.

Comments will not be approved if:

- The comment contains inappropriate language or content, which can include but is not limited to curse words, hate speech, degrading comments, sexual references, or pictures, or
- The comment makes threats, attempts to intimidate, or makes personal attacks, or
- The comment leaks sensitive/confidential information.

Comments not containing any of the prohibited content listed above will be approved and made live on the blog site.

The blog administrator will make his or her best effort to promptly post approved comments. Given the need to manage Department resources most efficiently, moderating and posting of comments will only occur during regular office hours, Monday through Friday. Comments submitted outside of office hours will be read and posted as quickly as possible.

To protect your own privacy and the privacy of others, please do not include phone numbers or e-mail addresses in the body of your comment.

All IDOC employees can view posts on the Commissioner's Blog and can submit comments to those posts anonymously.

The Commissioner's Blog and all activity on it is subject to IOT's user agreement.